

# Office for International Cooperation & Exchange (OICE)



# Welcome from the OICE

## Location

Agriculture Bldg. No. 3, 105A

## Service Hours

10am - noon, 1 - 4pm;  
Mon., Tue., Thu., Fri.

## Contact

<https://www.a.u-tokyo.ac.jp/english/oicehp-e/oice.a@gs.mail.u-tokyo.ac.jp>  
ext. 28122



# OICE Staff & Advisory Members

## Director, OICE

YAGI Nobuyuki

Prof., Dept. of Global Agricultural Sciences

IZUTSU Takashi

Associate Professor

ISHIZUKA Kiyomi

Administrative Staff

## Advisory Members

KAMOSHITA Akihiko

Prof., Dept. of Agricultural and Environmental Biology

HASHIMOTO Shizuka

Associate Prof., Dept. of Ecosystem Studies

SIBASAKI Shigemitsu

Associate Prof., Dept. of Forest Science

NODA Keigo

Associate Prof., Dept. of Biological and Environmental Engineering



# Student Service Center

## **International Student Section:**

Housing, Scholarship, Extension of period of stay, etc.

## **Student Support Team Graduate (Undergraduate) Student Section:**

Course registration, Credit confirmation, Certificates, Notification of overseas travels, etc.

## **Student Life Support Section:**

Campus life, Tuition exemption, career-related info.

## **Department Support Team**

Department-related matters



# Tutor Support System

## Who is eligible?

- “student” status of residence
- living in Japan for less than one year

## What kind of support can you receive?

- Up to 1 year, 30h/semester
- Support in various procedures moving in
- Support to get accustomed to a new life
- Support in the lab

<https://www.a.u-tokyo.ac.jp/english/oicehp-e/tutor.html>



# Japanese Language Classes

## UTokyo Center for Japanese Language Education

<https://globe.u-tokyo.ac.jp/nkc/en/index.html>

- Intensive Course
- General Course
- Short-term Course
- Special Themed Seminar

## Free online Japanese courses

- Information on the OICE website

<https://www.a.u-tokyo.ac.jp/english/oicehp-e/japanesecourse.html>





# Financial and Other Support

## **Insurance**

Covers personal injuries & injuries to other persons while engaging in educational/research activities

## **University Guarantor System**

When renting a private apartment (w/eligibility requirements)

## **UTokyo Health Checkup** (free, 1/year)

## **Subway Commuter's Pass Discount**

(for regular course students)

## **Inbound Medical Assistance Service for Int'l Students** **(IMAS)**



# Your Responsibilities

## **Residence Card/Student ID**

Always carry with you

## **Period of Stay**

Apply for an extension if needed

## **Updating Contact Information**

Regular students: Always update on UTAS

Research students: Contact the Grad. Student Section

## **Check Deadlines**

Course Registration,

Entrance Exam Application, Scholarship,

Japanese Language Class, etc.

(See the Academic Calendar etc. on the OICE Website etc.)





# Course Registration

## Term system: S1, SP(S2)

S1: April 5<sup>th</sup> – June 2<sup>nd</sup>

SP: June 3<sup>rd</sup> – Sep. 30<sup>th</sup> (Intensive Courses)

## Registration Period:

**April 5<sup>th</sup> – 16<sup>th</sup> for S1, SP(S2)**

**Confirm your courses on April 17 - 18<sup>th</sup> and  
make changes if necessary**

Check the GSALS website!



# MEXT, Koryukyokai, JICA, Honors Scholarship Students

**Enrollment confirmation needed every month at OICE**

- No confirmation, no stipend/allowance
- Check [deadlines](#) every month



# Campus Rules

## **Bicycles**

Buy additional insurance; Parking permit required on campus (fee charged); Wear a “helmet”

## **Waste Disposal**

Strict rules apply: Ask your lab mate for details

## **Late Night and Holiday Patrol**

For safety on campus: Show ID when asked

## **Smoking on Campus**

Prohibited except in designated areas

See <https://www.u-tokyo.ac.jp/en/about/rules.html>





# When Traveling Abroad

## Personal Reasons

- Necessary to notify “before departure” and “after re-entry into Japan”
- Submit “Notification of Overseas Visit/Temporary Visit to Home Country”

## Academic Reasons

- May be eligible for “[Grant for Overseas Training and Presentation in Int’l Conferences](#)”:
- Submit “Application for overseas study trip”

**Both forms are available on the [OICE Website](#)**



# UTokyo Orientation for Int'l Students

## **In Japanese:**

April 17 (Wed) 18:30-19:10 Online

## **In English:**

April 10 (Wed) 11:00-11:40 Onsite (Center for Global Education, Hongo Campus)

April 19 (Fri) 18:30-19:10 Online

## **In Chinese:**

April 10 (Wed) 11:00-11:40 Onsite (Center for Global Education, Hongo Campus)

April 15 (Mon) 18:30-19:10 Online

For details, please visit:

<https://www.u-tokyo.ac.jp/adm/inbound/en/life-orientation-new.html>







WE'VE GOT GREAT NEWS!  
**CUTE BENTO  
&  
DAIFUKU**  
MAKING  
MASTERCLASS



## OICE-hosted events

**One-day Study Trip** (Spring & Fall)

**Yayoi International Day**  
Presentations, performances and a party

**English Programs**

**Weekly Conversation Table**  
(Every Tue. 12-1pm)

**OICE X** [twitter.com/oiceAgriculture](https://twitter.com/oiceAgriculture)





## Welcome Guide for International Students



Office for International Cooperation & Exchange

Graduate School of Agricultural and Life

Sciences/Faculty of Agriculture

The University of Tokyo

# Other Services

## **Gotenshita Memorial Arena**

A sports complex on the Hongo campus  
400yen/day, Student ID required

**UTokyo WiFi** available to the members of the  
University

**Visa Consulting Services:** by email or phone

**Int'l Student Support Room:** Counseling services

See **Welcome Guide for Int'l Students** for details



# Living in Tokyo

## Safety Tips

information app for natural disasters

## Career Support Network

for Int'l Students

## Tokyo Intercultural Portal Site

Living Guide Links on the OICE website



*We wish you success in your study/research at UTokyo!*



*If you need support, don't hesitate to contact us!*

