

The University of Tokyo Grant for Ph.D. Research 2018
Graduate School of Agricultural and Life Sciences

1. Application Requirements

The University of Tokyo Grant for Ph.D. Research is offered to support the academic pursuits of outstanding doctoral students. It also aims at delegating necessary scientific research activities to students in order to improve the quality of academic research of the entire university.

Eligibility: Ph.D. students enrolled in the Graduate School of Agricultural and Life Sciences.

(The applicant must be able to pursue scientific research during the grant period.)

*The following are not eligible for consideration:

- a. Those on leave of absence
- b. Those receiving JSPS Research Fellowship for Young Scientists
- c. Those receiving Japanese Government (MEXT) Scholarship
- d. Those receiving the University of Tokyo Fellowship Special Scholarship Program for International Students
- e. Those receiving any non-refundable scholarship or grant: 145,000YEN or over per month

*Those receiving other scholarships, a grant from the Program for Leading Graduate Schools, an RA salary, etc. need to check the rules and regulations prior to applying, since in some cases receiving another grant is prohibited. If it turns out that you cannot receive this grant after commissioning, we may ask for a refund.

*Students not eligible on the day of the application deadline but are scheduled to become eligible by October 1 can apply if they meet the requirements pertaining to their cases. (The grant period will be from October 1, 2018 to March 31, 2019 for these students. If the applicant fails to meet the requirements, there is a possibility of nullifying the application or commission, changing the grant period or paying only a part of the grant. The selection results will be announced by the department.)

- a. Those planning to return to school:
 - Those who have already submitted the request for resumption of studies to the Academic Affairs Division. (Since commission is not guaranteed, those on leave for economic reasons need to be very careful.)
- b. Prospective enrollees:
 - Entrance procedure must be completed during the enrollment period.
 - International students need to submit a copy of the residence card during the enrollment period. Your application will be cancelled if you do not submit the documents in time.
- c. Those scheduled to finish receiving scholarships that do not permit receiving this grant:
 - Submit documents stating the termination of the scholarship. (e.g. a copy of the recipient certificate)

Grant Period: From August 1, 2018 to January 31, 2019 (6 months)

Monthly Grant Amount: 50,000 YEN

Number of recipients: 63students (proposed)

Deadline for Application: June 22 (Fri.) 16:00 (Submission after the deadline will not be accepted)

Submit to: The Department Support Team, Academic Affairs Division (Student Service Center in the Faculty of Agriculture Bldg.3).

Documents to be submitted:

1. Application for Grants for PhD Academic Research
2. Bank Account Registration Form *International students need to submit a copy of the bankbook along with this form. (If you have already submitted this document and there is no change, you do not need to resubmit. Please indicate if this is the case upon submission.)
3. Copy of the Residence Card (both sides) with the date of expiration and a clear photo

Selection Method:

Selection will be made by each Department and the Scholarship Committee, and a letter of appointment to the academic research position will be issued to the recipients of the grant.

2. Commission Procedures

Applicants who receive a letter of appointment will need to submit the following documents to the Department Support Team, Academic Affairs Division by the designated date written on the document of the selection result.

1. Declaration of tax exemption for salaried employees 2018
(not necessary if you have already submitted the document this year)
2. Documents about Individual Numbers (My Number)
(not necessary if you have already submitted the document)

Within a month of the end of the grant period, a Research Accomplishment Report must be submitted to the Academic Affairs Division.

3. Notes:

- You need approval from your supervisor (Sensei) before applying.
- Applicants whose period of stay expires during the grant period must resubmit the residence card after renewing the residence period. If your resident status in Japan is not “Student”, you may need “permission to engage in activity other than that permitted under the Status of residence previously granted” or may not be eligible for commission. If you are planning to change your status of residence, please contact to the Academic Affairs Division beforehand. In the case of expiration or change of status of residence, your payment may be suspended.
- If a grantee fails to perform the academic research properly or have an attitude problem, the grant may be terminated at any time during the grant period. Also, a grantee may request to terminate the grant for his/her own reasons.
- If a grantee takes leave of absence, withdraw from the university, or complete his/her research during the grant period, the grantee must follow the procedure to terminate the grant. You need to submit the Report of Refusal to the Academic Affairs Division in these cases.
- The grant is considered a salary, and therefore, income tax will be deducted from the monthly amount. If you have other incomes, take necessary measures such as final return declaration.