

Application Guidelines for Assistant Professor Position
 Department of Biotechnology (Laboratory of Enzymology) ,
 Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	June 1, 2023 or the earliest possible date thereafter
4	Term of Employment	5 years. The appointment may be renewed once only for 5 years or less.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (the University of Tokyo Yayoi Campus)
6	Affiliation	Laboratory of Enzymology, Department of Biotechnology, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Research on enzymology in the field of agricultural biological chemistry ("Nogeikagaku") 2) Teaching responsibilities: (Department) Experiments in Biological Chemistry and Biotechnology, Exercise in Biological Chemistry and Biotechnology (Graduate School) Synthetic Biology, Selected Experiments (I, II, III) in Biotechnology, Seminar in Biotechnology, Special Seminar in Biotechnology
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) One who has outstanding research achievements and can pioneer new research on the field of enzymology using advanced methods in structural biology, biochemistry, bioinformatics, etc. 3) One who enthusiastically works on research and educational guidance for students with current faculty members in the Laboratory of Enzymology. 4) The candidate should be able to teach the lectures, practicals, etc. listed in 7.
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2) List of academic publications (dissertation, original articles, book, review, invited lecture, patent, etc.) 3) List of educational achievements (classes in charge, part-time lectures, etc.) 4) List of social contribution (society activities, committee activities, etc.) 5) Reprints of 5 major papers/books (reprint or photocopy) 6) Outline of previous research and future research plan (about 1500 words) 7) Educational policy (about 500 words) 8) Name and contact information (address, tel., e-mail address, etc.) of one person who can be contacted for reference regarding the applicant
14	Application Deadline	All documents must be received on or before Monday, March 27, 2023. After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	Application documents should be submitted as email attachments in pdf format and sent to utkuz[at]g.ecc.u-tokyo.ac.jp (please replace [at] with @) with the subject line "Application documents". If the total file size of the documents exceeds a 20 MB file attachment limit, send the documents in separate emails so that the attachment size for each email does not exceed 20 MB.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo 113-8657, JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Biotechnology, Head of Department, Tomohisa Kuzuyama (葛山智久) TEL: +81(0)3-5841-3080 E-mail: utkuz[at]g.ecc.u-tokyo.ac.jp (Please replace [at] with @.)
17	Probation Period	There will be a six-month probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) During the period of employment, sharing controlled technology to you may be prohibited by FEFTA and it may become difficult to achieve your job as a faculty or a staff member of the University if you are under the control of a foreign government, corporation or university by contract, or under the control of a foreign government by economic interests. In such a case, you need to keep the contract or interests within the range that does not incur such restrictions. We will take your English and Japanese language skills into accounts.