

Application Guidelines for Professor Position  
Department of Biotechnology,  
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Professor
2	Number of Positions	One
3	Starting Date	After April 1, 2024
4	Term of Employment	Non fixed-term
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus)
6	Affiliation	Department of Biotechnology, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Education and research focusing on either basic and applied microbiology or basic and applied bioinformatics in the discipline of biotechnology 2) Teaching responsibilities: (Department) Lectures related to either Microbiology or Bioinformatics, Experiments on Biological Chemistry and Biotechnology, and Exercise on Biological Chemistry and Biotechnology (Graduate School) Lectures related to either Microbiology or Bioinformatics, Research on Biotechnology, Exercise on Biotechnology, and Special Exercise on Biotechnology
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) One who has outstanding research achievements and can actively and enthusiastically provide education and research guidance to undergraduate and graduate students. 3) One who can conduct innovative and cutting-edge research focusing on either microbiology or bioinformatics to elucidate the mechanisms of various phenomena of organisms, and to contribute to solving problems related to food, life, and the environment 4) One who can actively participate in the organizational management of the graduate school and the department, as well as cooperate with faculty members in diverse research fields on education and research 5) One who can teach the above lectures and exercises
13	Application documents	1) Curriculum vitae (Be sure to use The University of Tokyo Standard Resume Form, downloadable from the following link: <a href="https://www.u-tokyo.ac.jp/en/about/jobs.html">https://www.u-tokyo.ac.jp/en/about/jobs.html</a> ) 2) List of academic publications (indicate the applicant and the corresponding author(s)) 3) Reprints of up to 5 major papers 4) List of educational achievements 5) List of social contribution (academic society activities, committee activities, etc.) 6) Status of competitive funding (past 5 years or so) 7) Outline of previous research and future research plan (within 1500 words) 8) Educational policy for undergraduate and graduate students at the Graduate School of Agricultural and Life Sciences, The University of Tokyo (within 1000 words) 9) A letter of recommendation from one person who can evaluate the applicant's research and educational background 10) Names and contact information (address, tel., e-mail address, etc.) of two persons, including the person in 9), who can be contacted for reference regarding the applicant
14	Application Deadline	All documents must be received on or before September 25, 2023. After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	Of the Application documents listed above, 1) CV as an Excel file and 2) to 10) as PDF files should be sent as email attachments to <a href="mailto:utkuz[at]g.ecc.u-tokyo.ac.jp">utkuz[at]g.ecc.u-tokyo.ac.jp</a> (please replace [at] with @) with the subject line "Application documents". If the total file size of the documents exceeds a 20 MB file attachment limit, send the documents in separate emails so that the attachment size for each email does not exceed 20 MB. You will receive a reply acknowledging receipt of your submission, but if you do not receive a reply after three days, please contact the Contact Information below.
16	Contact Information	Prof. Tomohisa Kuzuyama, Department of Biotechnology, Graduate School of Agricultural and Life Sciences, The University of Tokyo E-mail: <a href="mailto:utkuz[at]g.ecc.u-tokyo.ac.jp">utkuz[at]g.ecc.u-tokyo.ac.jp</a> (Please replace [at] with @.)
17	Probation Period	There will be a six-month probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	For more information on the department concerned, visit the following website. <a href="https://www.a.u-tokyo.ac.jp/english/departments_e/d-bt.html">https://www.a.u-tokyo.ac.jp/english/departments_e/d-bt.html</a> Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) During the period of employment, sharing controlled technology to you may be prohibited by FEFTA and it may become difficult to achieve your job as a faculty or a staff member of the University if you are under the control of a foreign government, corporation or university by contract, or under the control of a foreign government by economic interests. In such a case, you need to keep the contract or interests within the range that does not incur such restrictions. We will take your English and Japanese language skills (speaking, hearing reading, writing) into accounts.