

Application Guidelines for Assistant Professor Position
 Department of Forest Science (Laboratory of Forest Botany) ,
 Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	April 1, 2024 or the earliest possible date thereafter
4	Term of Employment	Five years. The appointment may be renewed once only for 5 years or less.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus)
6	Affiliation	Department of Forest Science (Laboratory of Forest Botany) Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Laboratory of Forest Botany aims to clarify the taxonomy, genetics, physiology and ecology of plants and microorganisms inhabiting forests and their interactions in order to deal with various threats to forest ecosystems and trees, such as forest and tree decline due to climate change and urbanization, and the epidemic of invasive diseases associated with globalization. Ultimately, the aim is to contribute to the conservation of forest ecosystems and urban trees. We seek those who will lead and enthusiastically engage in cutting-edge, interdisciplinary research and education that deepens and integrates the aforementioned fields, including international expansion. 2) Teaching responsibilities: undergraduate courses (Training for Forest Science Basics I & III, Experiments in Forest Life Science, Graduation Thesis) 3) Teaching responsibilities: graduate school (Research in Forest Science, Advanced Course in Forest Life and Environmental Science, Research and Seminar in Forest Life and Environmental Science)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) Those who have outstanding research achievements in the research areas described in 7.1 above. 3) Those who can actively provide education and research guidance at the undergraduate and graduate schools in cooperation with faculty members in the relevant field of study. 4) Applicants must be able to teach the courses listed in 7.2 and 7.3 above.
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2) List of academic publications 3) Up to 5 reprints of major papers 4) List of educational achievements (teaching subjects, part-time lecturers, etc.) 5) List of social contributions (academic society activities, committee activities, etc.) 6) List of competitive grants you have got 7) Summary of research and education until now (in 500 words) 8) Research direction and aspirations after assuming the position (in 500 words) 9) Names, job titles, and contact information for two persons who can act as references for your research and educational background (address, phone, email address) 10) The above documents must be submitted in two ways: as printed documents and a USB memory containing a password-protected pdf file which contains all of the above 9 items. The pdf file should be also sent as an email attachment. Please then send an email with the title "Application (name in these brackets)" informing us that you have sent your application and how to access the file. It is up to the applicant to determine how to contact us regarding the file password.
14	Application Deadline	All documents must be received on or before Thursday, November 30, 2023. After screening of the application materials, short-listed candidates will be interviewed on Friday, December 22.
15	Application method	Please write "Assistant Professor Application Documents Enclosed" in red on the envelope and send it by a method that can be traced, i.e. recorded delivery or couriers such as FedEx/DHL etc. For applicants from overseas, application documents may also be submitted as email attachments in pdf format with the subject line "Assistant Professor Application documents". Before sending, please be sure to contact the above e-mail address. You will receive a reply acknowledging receipt of your submission, but if you do not receive a reply after three days, please contact the Contact Information below.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Forest Science (Prof. Rho Kohsaka) TEL: +81(0)3-5841-5218 E-mail: rkohsaka[at]g.ecc.u-tokyo.ac.jp (Please replace [at] with @.)
17	Probation Period	There will be a 14-day probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) During the period of employment, sharing controlled technology to you may be prohibited by FEFTA and it may become difficult to achieve your job as a faculty or a staff member of the University if you are under the control of a foreign government, corporation or university by contract, or under the control of a foreign government by economic interests. In such a case, you need to keep the contract or interests within the range that does not incur such restrictions.