

Application Guidelines for Professor Position  
Department of Biotechnology,  
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Professor
2	Number of Positions	One
3	Starting Date	After April 1, 2025
4	Term of Employment	Non fixed-term
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Department of Biotechnology, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Education and research focusing on basic and applied microbiology in the discipline of biotechnology 2) Teaching responsibilities: (Department) Lectures related to Microbiology, Experiments on Biological Chemistry and Biotechnology, and Exercise on Biological Chemistry and Biotechnology (Graduate School) Lectures related to Microbiology, Research on Biotechnology, Exercise on Biotechnology, and Special Exercise on Biotechnology Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date 2) One who has outstanding research achievements and can actively and enthusiastically provide education and research guidance to undergraduate and graduate students 3) One who can conduct innovative and cutting-edge research focusing on microbiology to elucidate the mechanisms of various phenomena of organisms, and to contribute to solving problems related to food, life, and the environment 4) One who can actively participate in the organizational management of the graduate school and the department, as well as cooperate with faculty members in diverse research fields on education and research 5) One who can teach the above lectures and exercises
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: <a href="https://www.u-tokyo.ac.jp/en/about/jobs.html">https://www.u-tokyo.ac.jp/en/about/jobs.html</a> ) 2) Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students <a href="https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx">https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx</a> 3) List of academic publications (indicate the applicant and the corresponding author(s)) 4) Reprints of up to 5 major papers 5) List of educational achievements 6) List of social contribution (academic society activities, committee activities, etc.) 7) Status of competitive funding (past 5 years or so) 8) Outline of previous research and future research plan at our Graduate School (within 1500 words) 9) Educational policy for undergraduate and graduate students at our Graduate School (within 1000 words) 10) A letter of recommendation from one person who can evaluate the applicant's research and educational background 11) Names and contact information (address, tel., e-mail address, etc.) of two persons, including the person in 10), who can be contacted for reference regarding the applicant
14	Application Deadline	All documents must be received on or before September 30, 2024. After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	Of the Application documents listed above, 1) CV as an Excel file and 2) to 11) as PDF files should be sent as email attachments to the e-mail address below with the subject line "Application documents for Professor of Department of Biotechnology". If the total file size of the documents exceeds a 20 MB file attachment limit, send the documents in separate emails so that the attachment size for each email does not exceed 20 MB. You will receive a reply acknowledging receipt of your submission, but if you do not receive a reply after three days, please contact the Contact Information below.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Prof. Shinya Fushinobu, Department of Biotechnology, Graduate School of Agricultural and Life Sciences, The University of Tokyo E-mail: <a href="mailto:asfushi@mail.ecc.u-tokyo.ac.jp">asfushi@mail.ecc.u-tokyo.ac.jp</a> (Please replace [at] with @.)
17	Probation Period	There will be a six-month probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	For more information on the department concerned, visit the following website. <a href="https://www.a.u-tokyo.ac.jp/english/departments_e/d-bt.html">https://www.a.u-tokyo.ac.jp/english/departments_e/d-bt.html</a> Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university. We will take your English and Japanese language skills (speaking, listening, reading, and writing) into accounts.