

Application Guidelines for Professor Position
Department of Forest Science,
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Professor
2	Number of Positions	One
3	Starting Date	April 1, 2025 or the earliest possible date thereafter
4	Term of Employment	Non fixed-ter
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Department of Forest Science Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1)Forest science is an academic field that focuses on the function of forests, develops technologies to utilize and regenerate them, and explores desirable relationships between humans and forest ecosystems. A major feature of Forest Science is its inclusion of a wide range of fields, from natural sciences such as biology and engineering to the humanities and social sciences, with emphasis on fieldwork and analysis from multiple perspectives. Here, we are recruiting without specifying the field of Forest Science. Currently, the Department of Forest Science has eight laboratories: Forest Management, Forest Policy, Forest Biogeosciences, Forest Utilization, Forest Botany, Forest Zoology, and Forest Landscape Planning and Design. We seek those who will lead and enthusiastically engage in cutting-edge, interdisciplinary research and education that deepens and integrates the specific fields of each laboratory or multiple fields including international expansion. You will be affiliated with the most relevant laboratory. 2)Teaching responsibilities: undergraduate courses and graduate school related to Forest Science in cooperation with the department members indicated in the following URL. https://www.fr.a.u-tokyo.ac.jp/index.html/ Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1)Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) Those who have outstanding research achievements in the research areas described in 7.1 above. 3) Those who can actively provide education and research guidance at the undergraduate and graduate schools in cooperation with faculty members in the relevant field of study. 4) Applicants must be able to teach the courses listed in 7.2 above.
13	Application documents	1)Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2)Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrektoushinkokusho_en.docx 3)List of academic publications(dissertations, original papers/reviews (mark the corresponding author with an asterisk), books, bulletins, academic conference proceedings, etc. If there are any sites where your publications are listed such as Google Scholar, Web of Science, etc., please provide a link of them. 4)Up to 5 reprints of major papers 5) Research content of each paper in 13.4 above (summary of purpose, outstanding points, results obtained, etc.) 6) List of educational achievements (teaching subjects, part-time lecturers, etc.) 7) List of social contributions (academic society activities, committee activities, etc.) 8) List of competitive grants you have got 9) Summary of research and education until now (in 500 words) 10) Research direction and aspirations after assuming the position (in 500 words) 11) Names, job titles, and contact information for two persons who can act as references for your research and educational background (address, phone, email address) 12) The above documents must be submitted in two ways: as printed documents and a USB memory containing a password-protected pdf file which contains all of the above 9 items. The pdf file should be also sent as an email attachment. Please then send an email with the title "Application (name in these brackets)" informing us that you have sent your application and how to access the file. It is up to the applicant to determine how to contact us regarding the file password.
14	Application Deadline	All documents must be received on or before Tuesday, September 24, 2024. After screening of the application materials, short-listed candidates will be interviewed on Monday, October 14.
15	Application method	Please write "Professor Application Documents Enclosed" in red on the envelope and send it by a method that can be traced, i.e. recorded delivery or couriers such as FedEx/DHL etc. For applicants from overseas, application documents may also be submitted as email attachments in pdf format with the subject line "Professor Application documents". Before sending, please be sure to contact the above e-mail address. You will receive a reply acknowledging receipt of your submission, but if you do not receive a reply after three days, please contact the Contact Information below.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Forest Science (Prof. Kohei Kubota) TEL: +81(0)3-5841-5227 E-mail: kohei[at]fr.a.u-tokyo.ac.jp (Please replace [at] with @.)
17	Probation Period	There will be a six-month probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university.