

Application Guidelines for Assistant Professor Position
 Department of Applied Biological Chemistry (Laboratory of Plant Nutrition and Fertilizers) ,
 Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	February 1, 2025 or the earliest possible date thereafter
4	Term of Employment	5 years. The appointment may be renewed once only for 5 years or less. Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Laboratory of Plant Nutrition and Fertilizers, Department of Applied Biological Chemistry, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1)Conducting research in the field of plant nutrition and fertilizers 2)Teaching undergraduate and graduate students in the Laboratory of Plant Nutrition and Department of Applied Biological Chemistry 3)Education: (Undergraduate) Exercise in Biological Chemistry and Biotechnology, Experiments (Experiments in Applied Biochemistry, Experiments in Applied Environmental Science, Experiments in Applied Microbiology, Experiments in Applied Physical Technology) (Graduate) Selected Experiments in Applied Biological Chemistry I, II, III, Seminar in Applied Biological Chemistry, Special Seminar in Applied Biological Chemistry Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1)Ph.D, an equivalent qualification, or evidence that either will be obtained by the starting date. Those who are expected to obtain Ph.D or an equivalent qualification by March 2025 are eligible to apply 2)Capable of conducting unique and excellent research in the field of plant nutrition and fertilizers. We consider the potential capacity of the candidate. 3)The candidate must be able to proactively supervise students' research both in Japanese and English, in cooperation with other faculty members of the Laboratory of Plant Nutrition and Fertilizers
13	Application documents	1)Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2)Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx 3)List of Achievements (separate the list for each of the following items) (3-1)Dissertation title, year and month of degree, and university where the degree was earned or expected to be earned. The title can be tentative for those who obtain Ph.D in the future. (3-2)Original research papers (All authors, title of paper, journal name, volume, pages, and year of publication should be indicated, and the contents of up to three papers that are considered representative and important and the applicant's contribution to them should be described in about 100 words each). (3-3)List of books, review articles, patents, if any. (3-4)List of presentations and invited lectures at scientific meetings, etc. Please include title, full list of authors, the name, place, month and year of the meeting, etc. 4)Acquisition of competitive research funds (about the past 5 years, if any) 5)List of educational achievements (lectures, laboratory teaching, seminar teaching, graduate student teaching, etc., if any) 6)Social contribution list (academic society activities, committee activities, etc., if any) 7)Documents of self-evaluation of your research and research plan after the appointment in the lab of Plant Nutrition and Fertilizers (about 1000 words) 8)Educational policy for undergraduate and graduate students (about 250 words)
14	Application Deadline	All documents must be received on or before (Tuesday, November 5, 2024) . After screening of the application materials, short-listed candidates may be interviewed.
15	Application method	Please write "Assistant Professor Application Documents Enclosed" in red on the envelope and send it by a method that can be traced, i.e. recorded delivery or couriers such as FedEx/DHL etc. For applicants from overseas, application documents may also be submitted as email attachments in pdf format with the subject line "Assistant Professor Application documents". Before sending, please be sure to contact the above e-mail address and inquire about the specific sending procedures beforehand.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Applied Biological Chemistry, Koji NAGATA (永田宏次) TEL: +81(0)3-5841-1117 E-mail: aknagata@g.ecc.u-tokyo.ac.jp
17	Probation Period	There will be a 14-day probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university. We'll take your Japanese and English language skills into account.