

Application Guidelines for Assistant Professor Position
 Department of Global Agricultural Sciences
 Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	April 1, 2025
4	Term of Employment	5 years (and a potential for additional 5 year term depending upon a result of a contract renewal evaluation) Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Department of Global Agricultural Sciences, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Research field: Studies related to agriculture, environment, or international developments (not limited to a specific area of disciplines) 2) Teaching responsibilities: (Undergraduate School) International Agricultural Development Studies, Seminar in International Agricultural Development, Experiments and Practice of Global Agricultural Development, and other courses relevant to Faculty of Agriculture. In addition, the lecturer will be requested to teach additional courses of College of Arts and Sciences. (Graduate School) Seminar in Global Agricultural Science, Advanced Global Agricultural Science, On-site Practical Research in Global Agricultural Sciences, Advanced Seminar in Global Agricultural Science, Advanced Research in Global Agricultural Science, and other courses relevant to Department of Global Agricultural Sciences and IPADS (International Program in Agricultural Development Studies). Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Doctorate in Agricultural Sciences or any other related research area 2) Female (additional explanations are given at section 19 below (Additional Information section below)) 3) Excellent record of researches in the area of agriculture, environment, or international developments. Ability to initiate, promote, and contribute to research and educational activities in international fields. 4) Ability to collaborate with foreign institutes and to conduct research and educational activities in Japan and non-Japanese countries/areas. 5) Ability to teach the above subjects (shown in section 7 above) in Japanese and in English. 6) Ability to communicate with faculty and other members of the University using the Japanese language orally and in writing.
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2) Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students https://www.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx 3) List of academic publications (thesis, books, peer-reviewed research papers, reviews, patents, etc.) 4) List of past teaching experiences (courses previously taught, experiences to teach as part-time lecturer, etc.) 5) List of social contribution (overview of work experience, international activities, activities in academic society, committee member, etc.) 6) Reprints of 3 major papers published by the applicant 7) Explanatory report of the applicant's research accomplishments and work experiences in the past and future research plans (ca. 1000 words in English) 8) Explanatory report of the applicant's educational activities in the past and future policies/plans for the education (ca. 1000 words in English) 9) Two referees (name, position, affiliation, and contact address, telephone number and email address) who can be asked to the applicant's research and educational career
14	Application Deadline	All documents must be received on or before Monday 20 January 2025. After screening of the application materials, short-listed candidates will be interviewed. The cost of the trip to attend the interview in Tokyo shall be covered by the applicant.
15	Application method	All the application documents shall be combined into one PDF file, and submitted as email attachments in pdf form and sent to yagi[at]g.ecc.u-tokyo.ac.jp (please replace [at] with @). The PDF file shall be protected by a password set by the applicant. The password shall be sent the same email address above in another email.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Department of Global Agricultural Sciences, Graduate School of Agricultural and Life Sciences, The University of Tokyo TEL: +81(0)3-5841-5599 E-mail: yagi[at]g.ecc.u-tokyo.ac.jp (Please replace [at] with @.)
17	Probation Period	There will be a 14-day probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	1) The application documents will not be returned to the applicants. 2) Personal information received through this application process will be only used for the purpose of selecting candidates (not be used for any other purposes). 3) Smoking is strictly prohibited on the University premise except for a limited number of designated smoking plots located outside of buildings. 4) At the time of employment, any persons who are under contract with any foreign government or foreign institutions, or any persons who are receiving money or any other benefits from any foreign government or foreign institutions, can be subject to the restrictions provided by Japanese laws including Foreign Exchange and Foreign Trade Act that regulates sharing of certain technologies with foreign entities. As a result, such persons may have difficulty in fulfilling University job duties that involves research activities relating to certain technologies. If this case happens, such contracts and benefits shall be modified to the extent that they do not interfere with the University job duties. 5) The University of Tokyo is committed to enhancing the diversity and equality of its employees. Currently, the proportion of female faculty members is significantly lower in this University. Under these circumstances, this specific job announcement is only open for female applicants in accordance with the provisions of Article 8 of the Act on Equal Opportunity and Treatment between Men and Women in Employment (Special Provisions Concerning Measures for Female Workers). 6) The Japanese version this position announcement shall be regarded as the original document. This English translation was created as a reference purpose to assist non-Japanese applicants to better understand the contents of the original document written in Japanese.