

Application Guidelines for Assistant Professor Position (Women Only)
Department of Animal Resource Sciences (Laboratory of Molecular Immunology) ,
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	April 1, 2025 or the earliest possible date thereafter
4	Term of Employment	5 years. The appointment may be renewed once only for 5 years or less. Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Laboratory of Molecular Immunology, Department of Animal Resource Sciences, Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Area of Research: Molecular Immunology in Animal Resource Sciences 2) Lecture, practical training, and seminar courses : (Undergraduate) Animal Life Sciences I/II, Animal life sciences (Practical courses), Practice in Virology and Immunology, Practice in Parasitology Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) Excellent research achievements and ability to actively provide educational guidance to students. 3) To be able to promote research in communicable/infectious diseases from a broad perspective and develop it internationally. 4) The ability to teach the lectures, practical training, and exercises in Job Details 2). 5) To actively understand the direction of the graduate school and department, to be able to take charge of not only academic activities but also various other duties, and to be able to contribute to society through education and research activities. 6) Must be female
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: https://www.u-tokyo.ac.jp/en/about/jobs.html) 2) Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx 3) List of academic publications (dissertation, books, original articles, reviews, etc.) (underline the applicant's names in the list) 4) Educational achievements (lectures, research guidance, etc.) 5) Contribution to society (academic society activities, committee activities, etc.) 6) Up to 3 reprints (photocopies acceptable) of major papers 7) Summary of research to date (~500 words) 8) Directions for Research after Appointment (~500 words) 9) Educational plans and aspirations after Appointment (~500 words) 10) The name, job title and contact information of two references who can evaluate the applicant's research and educational background.
14	Application Deadline	All documents must be received on or before March 21, 2025. After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	The application documents must be submitted in a pdf format through a shared folder as linked below. All the application documents need to be consolidated into a single PDF file and encrypted by a passcode. Please put your full name as the file name. https://univtokyo-my.sharepoint.com/:f/g/personal/3605659046_utac-u-tokyo_ac_jp/EnUL8EtZjFFsE5rZpGFG-oBVxojQ0cdV6AEp47ONsUdPw Then, please contact the e-mail address below to notify submission of your application as well as the passcode for the PDF file. The title of the e-mail should be 'Application to Assistant Professor at DARS (your full name)'.
16	Contact Information	Professor Yasuyuki GOTO, Department Head, Department of Animal Resource Sciences, Graduate School of Agricultural and Life Sciences, The University of Tokyo E-mail: aygoto@g.ecc.u-tokyo.ac.jp (Please replace [at] with @)
17	Probation Period	There will be a 14-day probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality, and in accordance with the provisions of Article 8 of the Equal Employment Opportunity Act (Special Provisions on Measures Concerning Female Workers), the University of Tokyo will conduct an open recruitment program limited to women as a measure to actively improve the current situation where the percentage of female faculty members is considerably smaller. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university.