

Application Guidelines for Assistant Professor Position  
Department of Veterinary Medical Sciences (Laboratory of Veterinary Physiology),  
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	April 1, 2025 or the earliest possible date thereafter
4	Term of Employment	5 years. The appointment may be renewed once only for 5 years or less. Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Department of Veterinary Medical Sciences, Laboratory of Veterinary Physiology Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Education and research related to Veterinary Physiology including student supervision 2) Laboratory course on Veterinary Physiology, and related lectures Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) Ability to take charge of the courses and lectures mentioned in Job Details above. 3) Excellent excellent research performance, and enthusiasm on research and education. 4) Japanese and English abilities to communicate with students and researchers from both Japan and overseas.
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: <a href="https://www.u-tokyo.ac.jp/en/about/jobs.html">https://www.u-tokyo.ac.jp/en/about/jobs.html</a> ) 2) Report on past criminal penalties, administrative measures, and disciplinary measures due to sexual harassment, sexual violence against students. <a href="https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho.docx">https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho.docx</a> 3) List of academic publications 4) List of educational achievements (classes in charge, part-time lectures, etc.) 5) List of social contribution (society activities, committee activities, etc.) 6) Reprints of major publications (reprint or photocopy), up to 3 7) Self-evaluation of your research to date, and plan and aspiration for your research and education 8) Name and contact information (affiliation, occupation, postal address, email address, and phone number) of two academic referees. We would contact your referees as necessary.
14	Application Deadline	All documents must be received on or before (Monday, March 31, 2025). After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	Please write "Assistant Professor Application Documents Enclosed" in red on the envelope and send it by a method that can be traced, i.e. recorded delivery or couriers such as FedEx/DHL etc. For applicants from overseas, application documents may also be submitted as email attachments in pdf format with the subject line "Assistant Professor Application documents". Before sending, please be sure to contact the above e-mail address and inquire about the specific sending procedures beforehand.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657 JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Veterinary Medical Sciences (Kazuyuki Uchida) TEL: +81(0)3-5841-5400 E-mail: <a href="mailto:auchidak[at]g.ecc.u-tokyo.ac.jp">auchidak[at]g.ecc.u-tokyo.ac.jp</a> (Please replace [at] with @.)
17	Probation Period	There will be a six-month probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	-Please note that application documents will not be returned. -Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. -The University of Tokyo promotes gender equality. We encourage applications from female researchers. -Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) -If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university. -We'll take your English language skills into account.