

Application Guidelines for Assistant Professor Position  
Department of Biotechnology (Synthetic Biology Laboratory),  
Graduate School of Agricultural and Life Sciences, The University of Tokyo

1	Position	Assistant Professor
2	Number of Positions	One
3	Starting Date	September 1, 2025 or the earliest possible date thereafter
4	Term of Employment	Five years. The appointment may be renewed once only for five years or less Contract renewal will be determined based on matters such as progress of the work engaged, performance, attitude towards work, health status, budget situation, and the workload at the end of the contract period.
5	Work location	1-1-1, Yayoi, Bunkyo-ku, Tokyo (University of Tokyo Yayoi Campus) Scope of change: The University will assign the faculty member to work at a designated location. (In principle, the faculty member will not be reassigned or transferred against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
6	Affiliation	Synthetic Biology Laboratory, Department of Biotechnology Graduate School of Agricultural and Life Sciences, The University of Tokyo
7	Job Details	1) Research on natural product chemistry in the field of agricultural biological chemistry ("Nogeikagaku") 2) Teaching responsibilities: (Department) Molecular Biology, Experiments in Biological Chemistry and Biotechnology, Exercise in Biological Chemistry and Biotechnology (Graduate School) Synthetic Biology, Selected Experiments (I, II, III) in Biotechnology, Seminar in Biotechnology, Special Seminar in Biotechnology Scope of change: The faculty member may be reassigned, concurrently assigned, or transferred to another position. (In principle, such an order will not be issued against his/her will. For details, please refer to Article 4 of the Regulations Concerning the Employment of University of Tokyo Faculty Members.)
8	Working Hours	Discretionary labor system: Working hours is deemed as 7 hours and 45 minutes per day
9	Days Off	Saturdays, Sundays, national holidays, and year-end through New Year holidays (from December 29 to January 3 of the following year).
10	Salary	Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000), and other allowances decided by the University
11	Insurance	Appointees will be enrolled in the Mutual Aid Association of Ministry of Education, Culture, Sports, Science, and Technology as well as employment insurance.
12	Required Qualifications	1) Ph.D., an equivalent qualification, or evidence that either will be obtained by the starting date. 2) One who has outstanding research achievements and can pioneer new research on the field of natural product chemistry using advanced methods of computational science, molecular biology, biochemistry, synthetic biology, etc. 3) One who enthusiastically works on research and educational guidance for students with current faculty members in the Synthetic Biology Laboratory. 4) The candidate should be able to teach the lectures, practicals, etc. listed in Job Details.
13	Application documents	1) Curriculum vitae (Please use The University of Tokyo Standard Resume Form, downloadable from the following link: <a href="https://www.u-tokyo.ac.jp/en/about/jobs.html">https://www.u-tokyo.ac.jp/en/about/jobs.html</a> ) 2) Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students <a href="https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx">https://www.a.u-tokyo.ac.jp/wp-content/uploads/job/shobunrekitoushinkokusho_en.docx</a> 3) List of academic publications (dissertation, original articles, books, reviews, invited lectures, patents, acquired research funds, etc.) 4) List of educational achievements (classes in charge, part-time lectures, etc.) 5) List of social contribution (society activities, committee activities, etc.) 6) Reprints of 3 major papers/books (reprint or photocopy) 7) Outline of previous research and future research plan (about 1500 words, diagrams can also be added) 8) Educational policy (about 500 words) 9) Name and contact information (address, tel., e-mail address, etc.) of two persons who can be contacted for reference regarding the applicant
14	Application Deadline	All documents must be received on or before Friday, June 6, 2025. After screening of the application materials, short-listed candidates will be interviewed.
15	Application method	Application documents should be submitted as email attachments in Excel spreadsheet (for document 1)) or pdf (for documents 2)-9)) format and sent to <a href="mailto:asfushi[at]g.ecc.u-tokyo.ac.jp">asfushi[at]g.ecc.u-tokyo.ac.jp</a> (please replace [at] with @) with the subject line "Application documents". If the total file size of the documents exceeds a 20 MB file attachment limit, send the documents in separate emails so that the attachment size for each email does not exceed 20 MB.
16	Contact Information	1-1-1, Yayoi, Bunkyo-ku, Tokyo, 113-8657, JAPAN Graduate School of Agricultural and Life Sciences, The University of Tokyo Department of Biotechnology, Head of the Department, Shinya Fushinobu (伏信進久) TEL: +81(0)3-5841-5151 E-mail: <a href="mailto:asfushi[at]g.ecc.u-tokyo.ac.jp">asfushi[at]g.ecc.u-tokyo.ac.jp</a> (Please replace [at] with @)
17	Probation Period	There will be a 14-day probationary period at the beginning of the appointment.
18	Employer	The University of Tokyo
19	Additional Information	Please note that application documents will not be returned. Personal information obtained through this application process will be used only for the screening and the recruiting of the applicants, never for any other purpose. The University of Tokyo promotes gender equality. We encourage applications from female researchers. Status of measures to prevent second-hand smoke: No smoking on the premises (There is a smoking area outdoors) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university. We will take your English and Japanese language skills into accounts.