

# Information for International Students

This page provides general information related to international students. We hope it will be useful for your tutor's activities.

## 1. International Students in GSALS (Graduate School of Agricultural and Life Sciences)

“International students” refers to those who hold a “Student” residence status under Japanese immigration law.

### (1) Students eligible for tutor support

International students who meet the following criteria and have been in Japan **for less than one year** at the beginning of the April or October term:

- ① Graduate students: Master's and Doctoral courses
- ② Non-degree students: Research students, Special Research Students (enrolled at another university)

### (2) Number of students by region

International Students Enrollment Data (in Japanese):

[https://www.u-tokyo.ac.jp/ja/intl-activities/intl-data/d03\\_o2\\_o2.html](https://www.u-tokyo.ac.jp/ja/intl-activities/intl-data/d03_o2_o2.html)

### (3) Types of international students

- ① MEXT Scholarship Students: Supported by the Japanese government (via university or embassy recommendation, or Chinese dispatch)
- ② Privately funded Students: Includes those supported by private foundations, UTokyo Fellowships, or other governmental scholarships

## 2. Useful Information for International Students

### (1) Useful resources for international students in GSALS are available on the OICE website:

Japanese: <https://www.a.u-tokyo.ac.jp/oicehp-j/index.html>

English: <https://www.a.u-tokyo.ac.jp/english/oicehp-e/index.html>

### (2) UTokyo International Student Handbook

This handbook provides bilingual (Japanese/English) guidance on daily life, procedures, and useful tips for international students.

[https://www.u-tokyo.ac.jp/en/about/international\\_handbook.html](https://www.u-tokyo.ac.jp/en/about/international_handbook.html)

### (3) GSALS International Student Guidebook

This document provides GSALS-specific guidance and tips for international students.

<https://www.a.u-tokyo.ac.jp/english/oicehp-e/doc/tips.pdf>

**(4) UTokyo Website for International Students**

Japanese: <https://www.u-tokyo.ac.jp/adm/inbound/ja/index.html>

English: <https://www.u-tokyo.ac.jp/adm/inbound/en/index.html>

**3. Contacts at GSALS / Faculty of Agriculture**

**(1) OICE (Office for International Cooperation and Exchange)**

Provides support for daily life and administrative procedures.

**(2) Academic Affairs Division**

Key offices supporting international students:

**International Student Section**

Scholarships (MEXT, JASSO, private), housing (UTokyo dormitories), and residence status

**Graduate/Undergraduate Student Sections**

Course registration, grades, transcripts, certificates, academic leave, guidance, exams, and UTAS

**Student Life Support Section**

Tuition waivers, student insurance, TA/Junior Staff, OCJ (on-campus jobs), SPRING-GX, job hunting, internships

**Department Support Teams**

Tutor time sheets, report submission, classroom/meeting room booking, keys, equipment rental, lockers, international research/travel support funding

**4. Key Procedures for International Students in Japan**

Japanese: <https://www.a.u-tokyo.ac.jp/oicehp-j/enteringj.html>

English: <https://www.a.u-tokyo.ac.jp/english/oicehp-e/entering.html>

**(1) Resident Registration**

You must register your address at your local city/ward office within 14 days after moving in. A residence card is required.

**(2) National Health Insurance**

Apply for this insurance at the city/ward office when registering your address. A residence card and passport are required.

**(3) National Pension (Special Exemption for Students)**

All residents aged 20–60 in Japan is required to join the national pension system. Students with

low incomes may apply for an exemption (Special Payment System for Students) at their local city/ward office.

**(4) Notification to Immigration Office**

Students who were affiliated with another institution before entering UTokyo must report their change of affiliation to the Immigration Services Agency within 14 days after enrollment.

**Online procedures:** <https://www.ens-immi.moj.go.jp/NA01/NAA01SAction.do>

**(5) Opening a Bank Account**

You will need: residence card (with address), passport, and student ID. Some banks may have conditions regarding visa status or length of stay. Please check with the bank in advance.

**(6) Change of Residence Status**

If you entered Japan on a temporary visa (e.g., for an entrance exam) but have already applied for a "Student" status, you may be allowed to change your status. Consult with the International Student Section staff.

**(7) Extension of Period of Stay**

You can apply for an extension up to 3 months before the expiration date. First, submit your application form and documents to the International Student Section. After confirmation and stamping, take the documents to the Immigration Office to apply. Once you receive your new residence card, submit a copy to the International Student Section.

**(8) Re-entry Permit System**

If you plan to leave and return to Japan within one year, you do not need to apply for a re-entry permit in advance. More information:

<https://www.u-tokyo.ac.jp/adm/inbound/en/life-visa-lr.html>

**(9) Permission to Engage in Activity Outside of Status**

In principle, students with "Student" residence status are not allowed to work part-time. However, they may do so if they obtain prior permission from the Immigration Office.

\*When applying for "extension of period of stay", you need to re-apply for the Permission.

\*If your work is part of your university duties (e.g., Research Assistant, Teaching Assistant, Tutor), this permission may not be required. Please consult the International Student Section.

**(10) Scholarships**

Scholarship information is updated on the OICE website:

Japanese: <https://www.a.u-tokyo.ac.jp/oicehp-j/scholarshipj.html>

English: <https://www.a.u-tokyo.ac.jp/english/oicehp-e/scholarship.html>